

## ONLINE OWWA MEMBERSHIP RENEWAL

1. Fill-out the OWWA/OFW Information Sheet.
2. Scan the accomplished OWWA/OFW Information Sheet together with the data page of your valid Philippine Passport, residence/work permit, and Proof of Employment (Employment Contract/ Latest Pay Slip/ Certificate of Employment). Please make sure that the scanned copy is clear.
3. Send the scanned accomplished OWWA/OFW Information Sheet, valid Philippine Passport, and Proof of Employment to our email, london@owwa.gov.ph , or through our official Facebook Page, POLO-OWWA LONDON (<https://www.facebook.com/POLOOWWALONDON/>).
4. Pay the £23.00 OWWA Membership Fee through BCRemit App.
  - a. Download the BCRemit app using your smartphone.
  - b. Click the BCRemit-Pay button on the lower-right side of the app
  - c. Click OWWA UK
  - d. Put your Full Name, Name of Employer, and Job Title
  - e. Click the £23.00- Collection at the Embassy button
  - f. Click Confirm Payment button
  - g. Screen shot the confirmation that transaction is successful
5. For payment of OWWA Membership Fee from workers based in Ireland, please send us an email or message through our Facebook Page.
6. Send the screenshot to our email or Facebook Page, including your complete mailing address.
7. Upon receipt of the screen shot of successful transaction, we will send the scanned copy of your Official Receipt.
8. You can pick up the original OWWA Official Receipt at the Philippine Embassy London. Just let us know ahead of time when you are coming so we can set an appointment.